

Schools Forum Agenda

Thursday, 20 March 2014

4.30 pm – 6.30 pm

Committee Room 4 - Civic Suite

Civic Suite

Lewisham Town Hall

London SE6 4RU

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Item	Pages
1. Minutes of Last Meeting	1 - 5
2. Matters Arising	
3. Energy Policy	6 - 11
This Energy Policy sets a new target of a 20% reduction in carbon emissions over 5 years across corporate sites; this includes school. This paper looks at the policy.	
4. Catering	12 - 16
This item is split into two papers	
A) Catering contract - the report is not shown in these papers but will be sent separately as it contains commercially sensitive information. It is a copy of the Mayor and Cabinet Report of the 19 March which looks at the tendering arrangement for the catering contract.	
B) Universal Free Meals offer - this paper considers the announcements to date and the likely financial impact.	
5. Budget Monitoring	17 - 22
The purpose of this report is to consider the DSG budget monitoring position and the balances held on the Schools Forum mutual funds.	
6. Budget Setting	23 - 29
To update the Forum on the final budget settlement and to agree the approach to completing the individual school budget return required	

by the DFE.

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| 7. | Cash Advances | 30 |
| | This paper looks at paying more of the cash advance to schools at the start of the year. | |
| 8. | Scheme of Delegation & Schools Finance Manual | 31 - 100 |
| | This considers amendments to the Scheme in light of directed revisions from the Secretary of State as well as changes to purchasing limits contained in the Manual. | |
| 9. | Traded Services | 101 - 108 |
| | This paper looks at the report being considered by the Children and Young People Select Committee. | |
| 10. | Items For Information | 109 - 130 |
| | Annual Internal Audit Report
Health & Safety Report
Absence Report – guidance for schools absences reported with no reasons attached | |
| 11. | Any Other Business | |

Dates of Future Meetings

19 June 2014

25 September 2014

11 December 2014

15 January 2015 (Reserve date if needed to discuss budget)

19 March 2015

All meetings 4.30 to 6.30